

### Steering Committee

#### decision on the impact of the coronavirus (COVID-19) on EJTN activities

- Considering the Coronavirus infection spreading across the EU Member States;
- Following the first cases diagnosed across the EU Institutions and other partner institutions;
- In order to protect the good health and well-being of EJTN Members, EJTN staff, and EJTN training activities' participants, experts, hosts or guests

The EJTN Steering Committee has decided as follows:

1. The Steering Committee endorses the EJTN policy paper on the impact of the coronavirus (COVID-19) on EJTN activities in the updated version of 10<sup>th</sup> March and approves its content as adequate measure for the time being, without limiting the Secretary General's power to further adapt the paper to the evolving situation in close cooperation with the European Commission;
2. The Secretary General is mandated to implement, conditional on the approval of the European Commission, and **effective from Monday 16<sup>th</sup> March 2020 until 30<sup>th</sup> April 2020**, the following measures:
  - a. to suspend all EJTN meetings, face-to-face training activities and related preparatory meetings;
  - b. to apply similar suspension to the EJTN Exchange Programme and any other exchanges, seminars, study visits or meetings with institutional partners;
  - c. to limit the EJTN staff missions only to the essential ones and to suspend all other missions;
  - d. to suspend all planned meetings and visits to the EJTN Headquarter;
  - e. to reimburse all costs already incurred and declared eligible under the EJTN policy on the impact of the coronavirus (COVID-19) on EJTN activities in the updated version of 10<sup>th</sup> March;
  - f. to decide on exceptions to this policy on a discretionary basis, namely but not exclusively in relation to the long-term individual exchanges which shall be maintained if authorised by the hosting institutions;
  - g. to provide further information on possibilities of terminating or, if need be, prolonging this suspension proposal at its date of expiry.
3. All suspended activities, including the EJTN bodies meetings, shall to the widest possible extent be held online by means of video-conferencing, skype, phone, etc. Such online activities shall be held without interpretation. Where online implementation is not feasible, activities shall be postponed wherever possible before full cancellation.